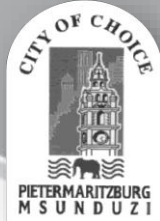




The Msunduzi Municipality

The Msunduzi Municipality, The City of Choice hereby invites applications from competent, innovative and committed individuals for the following positions. The Municipality is committed to the aims of the Employment Equity Act



CITY MANAGER

VAC No: CM06/19

PURPOSE OF POSITION

- The City Manager is the Accounting Officer as per legislation and the Head of the administration and is subject to the policy directions of the Municipal Council.
- The City Manager is responsible and accountable for the day to day operations of the Municipality.

REMUNERATION PACKAGE:

Negotiable, attractive, competitive remuneration package as per Local Government Municipal System Act and Regulations: Appointment & conditions of employment of Senior Managers as well as 2016 Government Gazette number 40117 on the upper limits of total remuneration packages payable to Municipal Managers and Managers accountable to Municipal Managers.

PERIOD

3 Years fixed term contract

KEY PERFORMANCE AREAS

- Municipal Transformation and Organisational Development
- Basic Service Delivery
- Local Economic Development
- Municipal Financial Viability and Management
- Good Governance and Public Participation
- Customer Management
- Ethical, Integrity and Professionalism
- Impact and Influence
- Governance and Risk Management
- Institutional Administration and Leadership

COMPETENCIES

- Leading competencies, Strategic direction and leadership, Programme and Project management,
- Financial management, Change leadership, Governance leadership,
- Service delivery management, Knowledge management, Problem solving and Analytical thinking,
- Client orientation and customer focus,
- Communication, accountability and ethical conduct,
- Knowledge and understanding of relevant policies and legislation,
- Advanced understanding of institutional governance systems and performance management,
- Advanced understanding of council operations and delegation of powers,
- Good governance, Budget and finance management,
- Audit and risk management establishment and functionality,
- Local government powers and functions, including assignment of national and provincial functions,
- Skills in Analytical thinking, Policy conceptualization and implementation, Conflict management,
- Risk and change management, Mediations skills,
- Diversity management, Strategic leadership and management.

KEY REQUIREMENTS

- A recognised B. Degree in Public Administration / Business Administration / Political Science / Law or Equivalent (NQF level 7) and;
- A Certificate in Municipal Finance Management (SAQA qualification ID No 48965) or this certificate to be obtained within 18 months of appointment
- A recognised Postgraduate degree at NQF Level 8 will be a strong recommendation
- Professional Registration recognised by relevant Professional body
- 10 – 15 Years' experience at Senior management level (of which 5 years must have been as a Section 56 Manager, preferably at a Local Government or Public Sector)
- Proven record in Institutional Transformation and Turnaround of large / medium / corporate/ public sector organisation
- Good knowledge of and interpretation of key and related Local Government Acts and Regulations
- Good knowledge of Local Government Performance Management Systems, Council Operations and Delegation of powers as well as King 111 code
- A high level of Computer literacy and excellent presentation skills

- Advanced knowledge of relevant policies and legislation; institutional governance systems and performance management
- Advanced understanding of Council Operations and Delegation of Powers
- Project management skills
- Proven client orientation and customer focus skills
- Competence at working with all stakeholders including the business sector to achieve municipal goals
- A valid Code B driver's license

NOTE

- Qualification and SA citizenship checks will be conducted on all short-listed candidates. Probity checks will be done where necessary. Successful candidates will be subjected to additional checks including competency assessment. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- The successful candidate will be required to sign an employment contract before commencement of duty, a performance agreement and disclosure of financial interest

A written application must be submitted on the Prescribed Annexure C of Government Gazette no 37245 dated 17 January 2014. The form needs to be filled in completely and signed on the last page (in the event that the application is not completed properly, the application will be disqualified). The form can also be obtained from the Msunduzi Municipality website www.msunduzi.gov.za

The following attachments are required:

- The Application form
- Covering Letter
- Detailed CV with two referees with current contact information
- Certified copies of qualifications / certificates, (certified within 3 months or less of the closing date)
- ID and Driver's licence
- Applicants are requested to furnish telephone number/s at which they may be contacted.

The application needs to be addressed to The Mayor, Councillor M Thebolla, Msunduzi Municipality and be posted in the box provided on the Ground Floor next to Security in Professor Nyembezi Centre, 341 Church Street, Pietermaritzburg or posted to Private Bag X321, Pietermaritzburg, 3200. Enquiries: Ms B Mbanda 033 392 2848

Closing date: 7 November 2019 at no later than 15h00.

IMPORTANT NOTICE TO APPLICANTS

No late applications will be considered

No faxed or e-mailed applications will be considered

Applications submitted on a Z83 form WILL NOT be considered

All interviews will be done in English.

Should there be no correspondence from the Municipality within sixteen weeks after the closing date, kindly consider your application to be unsuccessful.

CANVASSING OF COUNCILLORS AND/OR OFFICIALS WILL DISQUALIFY YOUR APPLICATION.

THE MUNICIPALITY RESERVES THE RIGHT NOT TO FILL THESE POST

The Msunduzi Municipality is Affirmative Action/ Employment Equity Employer. People with disabilities are encouraged to apply.

Published 20 October 2019 in the Sunday Times